

Notice of Use of Child Performers

A. Instructions for Employers

- Employers must notify the Department of Labor at least two (2) business days before a child performer begins work.
- Notice is not required for child performers employed under a Group Certificate.
- Return the completed form by mail to the address above or fax it to (518) 457-2731.
- Contact us immediately to update any information after submission.

B. Employer Information

Certificate of Eligibility to Employ Child Performers (number): _____

Employer Name: _____

Employer Business Address: _____ City: _____

State/Province/Region: _____ Country: _____ Zip code: _____

Phone: (____) ____ - _____

Mailing Address (if different): _____ City: _____

State/Province/Region: _____ Country: _____ Zip code: _____

Fax Number: (____) ____ - _____ Email: _____

Employer FEIN: ____ - _____

Employer's on-site representative name & title: _____

Employer's on-site representative contact information:

Phone:(____) ____ - _____ Email: _____

Are you seeking this certificate to employ child models? Yes No

C. Employment Information

Number (#) of Child Performers to be used: _____

Physical Address (location) of Employment of Child Performer(s): _____

Street: _____ City: _____ State: ____ Zip code: _____

Dates of Employment: _____

Duration of Employment: _____

Describe the manner and role in which the child performer(s) will be used:

D. Submitted By

Name: _____ Title: _____

Signature of Representative: _____ Date: ____ / ____ / ____