

Reemployment Plan

Name: _____

New York Identification number: NY _____

Steps I will take to help my reemployment:

Remove potential barrier(s) of employment and/or maintain Unemployment Insurance eligibility.

I will: _____

Email my resume to the Career Advisor at: _____@labor.ny.gov

Revise current resume per feedback from resume review

Expand my work search to other industries or occupations to: _____

Create or update LinkedIn profile

Explore training and educational opportunities: English as a second language (ESL)

High school equivalency Apprenticeship WIOA Individual training grants

Submit 599 application

Apply for the Self-Employment Assistance Program (SEAP) prior to claiming 13 weeks of benefits

Follow-up with a previous interview or lead

Network, search online, obtain business cards

Contact recruiters, staffing agencies, alumni

Email or call Career Advisor when I return to work

Other: _____

Attend the following Career Center appointments:

Next mandatory Reemployment Services Appointment _____ Date: _____

Workshop: _____ If Other: _____ Date: _____ Time: _____

Individual career counseling appt with: _____ Date: _____ Time: _____

Attend the following supportive service referral appointment: Such as vocational rehab, English to Speakers of Other Languages (ESOL), High School Equivalency (HSE)

Agency: _____ Date: _____ Time: _____

Contact Name: _____

Follow-up on job referrals I received: Jobs I will apply to (business name and position title):

1. _____

2. _____

3. _____

Certification:

I have reviewed the information in my Reemployment Plan. I agree to attend scheduled appointments. I understand that if I do not comply with the above, I may be ineligible to receive Unemployment Insurance benefits.

Signature: _____ Date: _____