

## Functions of the Division of Labor Standards

The Division of Labor Standards enforces the New York State Labor Law concerning minimum wage, payment of wages and wage supplements, child labor, hours of work, farm labor, apparel industry registration, and industrial homework. It also administers the Employment Agency Law (Article 11 of the General Business Law) outside New York City. The Division functions in the following areas:

**Minimum Wage:** Enforces the New York State Minimum Wage Act including four minimum wage orders and the Minimum Wage Standards for Farm Workers. These laws, with specified exceptions, apply to most categories of workers in the State, including those subject to the Federal Fair Labor Standards Act.

**Unpaid or Withheld Wages:** Investigates and attempts to collect claims for unpaid or withheld wages including illegal deductions. Also enforces the prohibition against illegal kickback of wages and tip appropriation.

**Wage Supplements or Fringe Benefits:** Investigates and attempts to collect claims for unpaid benefits or wage supplements that the employer has agreed to provide. Wage supplements include vacation or holiday pay, paid sick leave, reimbursement of expenses and other similar items.

**Employment of Minors:** Enforces the statutes governing maximum and prohibited hours of work and the type of work permitted for minors. Inspects establishments to insure that minors under 18 have proper employment certificates.

**Day of Rest and Meal Periods:** Enforces day of rest regulations, where applicable, and the meal periods required for all workers.

**Farm Labor:** Enforces minimum wage standards. After investigation, issues certificates of registration to migrant farm labor contractors, growers and food processors who bring migrant farm labor into the State. Enforces compliance with the conditions set forth in the registration. Also issues permits to labor camp commissaries.

**Apparel Industry:** Registers manufacturers and contractors involved in the production of any apparel. Special task force enforces all applicable labor laws.

**Industrial Homework:** Enforces the restrictions on industrial homework set forth in the Industrial Homework Law and the Homework Order. Issues permits for limited distribution of industrial homework, where authorized, together with certificates to eligible home workers.

**Employment Agencies:** Issues, to qualified applicants, licenses to operate employment agencies outside New York City; enforces the laws and regulations relating to their operation and the fees that may be charged.

**For Additional Information or Assistance in any of these areas, contact any of the  
Division of Labor Standards**

**Albany District**

1220 Washington Ave.  
Bldg. 12 Room 185A  
Albany, NY 12226  
(518) 457-2730

**Buffalo District**

295 Main Street  
Suite 914  
Buffalo, NY 14203  
(716) 847-7141

**New York City District**

55 Hanson Place  
11th Floor  
Brooklyn, NY 11217  
(212) 775-3880

**Syracuse District**

333 East Washington Street  
Room 121  
Syracuse, NY 13202  
(315) 428-4057

**Bronx District**

55 Hanson Place  
11th Floor  
Brooklyn, NY 11217  
(212) 775-3597

**Garden City District**

400 Oak Street  
Suite 102  
Garden City, NY 11530  
(516) 794-8195

**Rochester District**

276 Waring Road  
Room 104  
Rochester, NY 14609  
(585) 258-4550

**White Plains District**

120 Bloomingdale Road  
White Plains, NY 10605  
(914) 997-9521