

WE ARE YOUR DOL



Division of Labor Standards

Notice of Revisit

Date: ___ / ___ / ___ Case ID#: _____

Company Name: _____

Company Address: _____

To: _____ Title: _____

I shall visit the above location again on: _____ at about _____ A.M. P.M.

Kindly arrange to have a responsible official of your firm present at that time and have the following available for inspection:

Payroll records of employees' hours worked and wages received covering the period
_____ to _____ inclusive.

Daily records of hours worked (time cards) corresponding with payroll records listed above.

Other: _____

Please note that the provisions of the New York State Law require that the records must be available for inspection at the premises.

If you wish to communicate regarding this notice, please direct your communications to the Division of Labor Standards at the address checked below.

Labor Standards Investigator: _____

Albany District

1220 Washington Ave.
Bldg. 12 Room 185A
Albany, NY 12226
(518) 457-2730

Buffalo District

295 Main Street
Suite 914
Buffalo, NY 14203
(716) 847-7141



New York City District

55 Hanson Place
11th Floor
Brooklyn, NY 11217
(212) 775-3880

Syracuse District

333 East Washington Street
Room 121
Syracuse, NY 13202
(315) 428-4057

Bronx District

55 Hanson Place
11th Floor
Brooklyn, NY 11217
(212) 775-3719

Garden City District

400 Oak Street
Suite 102
Garden City, NY 11530
(516) 794-8195

Rochester District

276 Waring Road
Room 104
Rochester, NY 14609
(585) 258-4550

White Plains District

120 Bloomingdale Road
White Plains, NY 10605
(914) 997-9521

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Districts:

Addresses: