

WE ARE YOUR DOL



Employment Agency Receipt for Any Fee, Deposit, Consideration, or Payment Template

Applicant Name: _____

Employment Agency Name: _____

Address: _____

Date Payment Received: ____ / ____ / ____ Amount: \$ _____

Reason for Payment:

This statement applies to all employment, except Class C, Theatrical employment.

An employment agency may not charge you, the job applicant, a fee before referring you to a job that you accept. If you pay a fee before accepting a job or pay a fee that otherwise violates the law, you may demand a refund, which shall be repaid within seven days.

This statement applies only to Class C, Theatrical employment.

A theatrical employment agency **may not** charge you, the artist, a fee before referring you to a job that you accept.

A theatrical employment agency **may** charge you, the artist, a fee after an agency represents you in the negotiation or renegotiation of an original or pre-existing employment contract.

If you pay a fee that otherwise violates the law, you may demand a refund, which shall be repaid within seven days.

Signature of person receiving payment: _____

Print Name: _____

If the applicant has been recruited from outside New York State for domestic or household employment this receipt must have printed on it, or attached to it, a copy of Section 184 of the New York Employment Agency Law.