

## Mold Training Course Manuals and Curricula Guidance and Attestation

The following guidance is applicable to new and revised mold courses being submitted for approval to use in New York State Department of Labor (DOL) mold training programs, pursuant to Article 32 of the Labor Law. Training providers may also wish to refer to this guidance when evaluating their previously approved materials to determine if they should change existing materials.

- **Manuals and curricula must not be outdated.** All training materials must represent accurate and up-to-date information for trainees.
- **Manuals and curricula must incorporate New York State requirements.** There are unique requirements that exist in New York State. Curricula must reflect New York State law to assure that students understand how to perform mold work that is in compliance with New York State Labor Law. A copy of Article 32 of the New York State Labor Law must be provided to each student.
- **Manuals and curricula must clarify the requirements and restrictions of the specific discipline being taught.** For example, the work limitations for a Mold Assessor license are different from a Remediation Contractor license. Providers must be sure that written materials address the restrictions for each license, so that trainees understand their roles and limitations within a specific discipline.
- **Manuals and curricula must not contain typographical or grammatical errors.** These errors result in training materials that are unprofessional and may confuse trainees. Training Directors should, at a minimum, proofread all manuals and curricula prior to submittal to DOL and eliminate all typographical and grammatical errors.
- **Submit this signed form with your *Application for Approval or Revision of a Mold Training Course*, SH 121 and all other required manuals and curricula to DOL by mail to the address in the header.**

---

I attest that I have thoroughly read the guidance above, and the written materials being submitted are in compliance with the above items. I understand that if any issues (listed above) are discovered during review, the materials will be returned to me for revision.

Training Provider Name: \_\_\_\_\_

Course Type: \_\_\_\_\_

Training Director Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Print Training Director's Name: \_\_\_\_\_