1220 Washington Ave.
Building 12, Room 161
Albany, NY 12226
(518) 457-2735
NotificationEnforcement@labor.ny.gov

NEW YORK STATE | Department of Labor
WORKING FOR YOU

Name: _____

Title: _____

Date: ____ / ____ / _____

Contractor: _____

Attn: _____

Address: _____

RE: DOL Project Reference: _____

DEP Project ID (TRU Number): _____

Project Fee: _____

Remaining Balance: _____

Notice of Non-Payment

The Department of Labor's (DOL) Asbestos Control Bureau received information showing that you failed to submit the required asbestos project notification and pay the required fee to DOL. These requirements are pursuant to Part 56 Section 3.4(c)(1) of Title 12 of the Official Compilation of Codes, Rules and Regulations of the State of New York (ICR 56).

Under this regulation, contractors must provide an initial asbestos project notification to the DOL at least 10 calendar days prior to the project start date for large asbestos projects. The contractor must also pay the required fee to complete the notification.

You submitted a notification for the project listed above to the New York City Department of Environmental Protection (NYC DEP). The DOL created the project reference number and calculated the fee listed above using the information you filed with the NYC DEP.

Required Actions

You must pay the remaining balance amount listed at the top of this notice within 10 days to bring your company into compliance.

You can pay your balance:

1. Online through your WPS (Curam) account. Or
2. By mailing a check or money order, payable to: "Commissioner of Labor." Send the payment and a copy of this letter to:

   New York State Department of Labor
   Division of Safety and Health
   Asbestos Project Notification
   1220 Washington Ave.
   Building 12, Room 161
   Albany, NY 12226

Further Enforcement Action

If payment of the remaining balance is not received within 10 days of the date of this letter, we will issue a Notice of Violation. After a formal administrative hearing, you could be charged a civil penalty of up to $5,000.00 or 25% of the monetary value of the contract for the project, whichever is greater, for each violation. The DOL may also ask for your asbestos handling license to be denied or revoked.

If you have any questions about this notice, pleace contact us at:

NotificationEnforcement@labor.ny.gov

Sincerely,

_____

_____