

Application For Examination of Plans

1. Date: ____ / ____ / ____
2. Enter Plan Number of any plans previously examined by the Department of Labor for this project:

3. Proposed Work Located at: _____
North East South West side of (street/avenue/road): _____
4. Distance: _____ Feet _____ Miles
North East South West side of (cross st/avenue/road): _____
5. City Town Village of: _____
6. County: _____
7. Owner: _____
8. Owner's Address: _____
City: _____ State: _____ Zip: _____
9. FEIN: ____ - _____
10. Lessee: _____
11. Lessee's Address: _____
City: _____ State: _____ Zip: _____
12. FEIN: ____ - _____
13. Doing Business as: _____
14. Engineer or Architect: _____
15. Engineer or Architect's Address: _____
City: _____ State: _____ Zip: _____

Occupancy

16. Approval of plans is requested for use of building in accordance with the following statements:

Floor	Public Assembly	Other Purposes	Persons Regularly Frequenting the Premises					
	Dancing, Skating, Other Means of Amusement		At Present		Additional Proposed		Total	
			Male	Female	Male	Female	Male	Female
Basement								
Ground								
Second								
Third								
Fourth								

Proposed Construction or Erection

17. New Building Addition Alteration Tent Viewing Stand

18. Estimated cost*: _____

19. Number of floors above ground: _____, Below: _____

20. Automatic sprinklers: Yes No; All areas: Yes No

21. Materials of walls: _____, Floors: _____, Roof: _____

22. Roofing: _____, Floor Framing: _____, Roof Framing: _____, Windows: _____

23. Access to adjoining building: _____ What floors: _____, By what means: _____

24. Heating system: Type: Steam Hot Water Warm Air

Distribution: Radiator Duct Unit Heater Space Heater

25. Means and methods used for window cleaning:

Working from: Safe Surfaces Window Sills or Ledges Boatswain's Chair

Ladders: Greatest height (top of window to floor): _____ ft

Scaffolds: Height to suspension point: _____ ft. Powered scaffold: Yes No

Existing Part of Building

26. Most recent occupation: _____ Type of business: _____

27. No. of stories above ground: _____, Below _____,

Sprinkler system over all areas: Yes No


28. Materials of walls: _____, Floors: _____, Roof: _____, Roofing: _____

29. Have any variations been granted relative to features of this structure?

*"Estimated cost" must represent the cost of the entire structure, tent or viewing stand, including provisions for mechanical equipment, toilet facilities and the finish surfacing of ceilings, floors, walls, partitions, etc.; all constituting a structure ready for occupancy for the purposes stated on the application.

30. Alterations. Describe in detail all proposed alterations:

31. Plot Plans



Point of
Compass

Scale: _____

In space above draw plot plan of proposed work and all connected structures

Designate each section by proper number and name; indicate height in stories of each section; give date of erection of each portion. Plan must show entire outline of connected structures and approximately overall dimensions; show north point; give name of and show location of adjacent streets, railroads, canals, rivers, buildings, lot lines, etc. (Distance to nearest cross road or street must be shown or stated.)

32. Applicant: _____ Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone number: (____) ____ - _____

Return THREE copies of this application and three sets of signed and sealed plans to the address shown on front (Use additional 8 ½ sheets, if necessary)

Labor Law – Definition

Section 2. 12. "Place of public assembly" shall include (1) a theatre, (2) moving picture house, (3) assembly halls maintained or leased for pecuniary gain where one hundred or more persons may assemble for amusement, or recreation, except (a) halls owned by churches, religious organizations, granges, and public association and free libraries as defined by section two hundred fifty-three of the education law, and (b) hotels having fifty or more rooms.

Section 870-c.12 "Viewing Stand" means a bleacher, grandstand or similar structure used at carnivals, fairs and amusement parks for public occupation, which has a capacity of one hundred or more persons, and which is of such nature that accidental personal injuries may be incurred in its assembly, disassembly or use.

Section 870-c.15 "Tent" means a tent which has a capacity of three hundred or more persons and which is used at carnivals, fairs and amusement parks.

Instructions

1. Filing Requirements:

Filing of plans and applications is required for tents and viewing stands subject to Section 870 of the Labor Law and for new or altered buildings to be used as places of public assembly except for such places located in the City of New York or in other cities having a bureau of buildings which is charged with the duty of enforcing a building code enacted by the legislative body of such city, or in a city, town, or village which has assumed responsibility under section 472 of the Labor Law.

2. Architect's Seal and Signature:

The seal and signature of a New York Registered Architect or Professional Engineer are required on plans when such plans are subject to examination by the Department.